Revised 05/2023

**Crescent City Truck Parade**

**Rules, Regulations and Ordinances**

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4. **GENERAL INFO:**
5. Crescent City Truck Parade (herein after referred to as CCTP) will parade every Mardi Gras Tuesday as mandated by the parade permit issued by the City of New Orleans.
6. There will be an entry fee for all Krewe’s/Clubs registering with CCTP. The fee will be determined and published prior to each year’s official registration.
7. Only Krewe’s/Clubs that have registered with CCTP will be allowed to parade under the permit issued to CCTP by the City of New Orleans.
8. Registration begins in late May each year. Our second meeting will be in September and our final meeting will be the week before Mardi Gras. Captain’s will receive a letter announcing our meeting dates, locations and times.
9. **A registration form MUST be completed each and every year that a Krewe/Club rides with CCTP – this is your contract with CCTP so as to be included in the CCTP permit issued by the City of New Orleans.**

1. **NO REFUND OF THE REGISTRATION FEE WILL BE MADE AFTER PAYMENT IS RECEIVED, REGARDLESS OF CIRCUMSTANCES, INCLUDING WEATHER.**
2. The Parade fee is a refundable fee if your Krewe/Club informs CCTP that you will be unable to ride at least two days (Sunday) before Mardi Gras. However, this fee WILL NOT BE REFUNDED if your Club/Krewe fails to ride because paperwork/payment deadlines were not met. This fee will NOT be refunded for bad weather/cancellation of the parade by the City Of New Orleans or NOPD.
3. The Insurance policy is arranged by CCTP and Krewe’s/Clubs are informed of the cost of premium. Only the insurance policy arranged by CCTP is acceptable.
4. All paperwork/payment deadlines are announced in advance. It is the Captain’s responsibility to get all paperwork/payments in by the deadlines. **Deadlines will be strictly adhered to.** YOU WILL LOSE ANY MONEY PAID AND WILL NOT RIDE IF YOU DO NOT ADHERE TO THE SET DEADLINES. **NO EXCEPTIONS**.
5. The first year that a Krewe/Club registers a second trailer, that trailer will ride under the number previously assigned to that Krewe/Club as a “B”. Thereafter, the second trailer will ride under the number assigned through judging. (Determined by majority vote by CCTP Captains)
6. It will be the responsibility of each Krewe/Club to notify CCTP in writing of any changes in Captains/Co-Captains. This will keep the Krewe/Club in good standing and avoid conflicts as to who has the rights to the Krewe/Club position for the next year.
7. No parade position, correspondence, title of the Krewe/Club, may be assigned or transferred to any other group to gain entry into CCTP without permission of the CCTP committee.
8. No persons shall be allowed to participate in the parade if they are intoxicated and/or under the influence of illegal substances. Persons violating this provision are subject to arrest and removal from the truck. The entire truck will be removed from the parade route if the individuals are not removed from the truck.
9. **Once your insurance certificate is issued by the insurance company NO CHANGES CAN BE MADE WITHOUT APPROVAL. If you change the trailer, truck/semi, or driver without approval, THEY ARE NOT COVERED UNDER INSURANCE AND THE CAPTAIN ASSUMES ALL MONETARY COVERAGE FOR ACCIDENTS**.
10. **Once the insurance company binds our coverage they will NOT issue any refunds.**
11. **Any insurance claims are to go through the CCTP Captain. The Captain will notify the insurance company and give you the correct contact person and their telephone number. DO NOT CALL THE INSURANCE COMPANY DIRECTLY UNTIL YOU ARE GIVEN THE CORRECT CONTACT NAME AND NUMBER**.
12. Pictures of each truck will be given out at the first meeting after Mardi Gras. Each club will receive 2, color photos of the truck (1 of each side). More pictures may be purchased from Sonny Randon Studios. Please make every effort to cooperate with the photographer.
13. IF FOR ANY REASON A TRUCK DOES NOT MEET THE STANDARDS SET FORTH BY THE CCTP COMMITTEE, THE TRUCK AND ENTIRE CLUB WILL BE REMOVED FROM THE PARADE.

1. **CAPTAINS:**
2. **Captains are responsible for their trucks and riders.** Each year, it is your responsibility to inspect your trailer or have it inspected prior to decorating for any rotten wood, weathered tires, tires not fully inflated and to repair as necessary for the safety of you and your riders. It is your responsibility to have your riders read all Rules, Regulations and City Ordinances and to hold your riders accountable for them.
3. Captains will be expected to provide the necessary form for each individual rider on their truck. Forms must be Completely filled out and signed by rider or guardian of rider. Forms will be dispersed by CCTP at the end of the calendar year. If there are any last minute rider changes it is the responsibility of the Captain to seek Kim or her staff out on Mardi Gras Day to provide a form for the new rider**. If CCTP does NOT receive a form for a rider that rider will NOT be covered by insurance.**
4. All Captains must furnish a theme and description of their truck. **Themes must be approved before they can be used**. No two trucks may use the same title/theme. When we have more than one entry requesting the same title/theme, the first to submit their title/theme will have preference.

 (Determined by majority vote by CCTP Captains)

1. **You may choose to get your trailer professionally decorated. However, if this is obvious to the judges you will not be judged. In addition, there can be no artist signature, phone number or signage advertising the artist/professional on your truck anywhere.**

21. All Captains should pre-check the route being used to get to the line-up area. This will assure that

 your truck has the proper clearance on narrow streets and streets with overhanging trees.

1. **MARDI GRAS DAY:**
2. Each Krewe/Club that rode last year is assigned a number based on judging. The Krewe/Club with the most points will be assigned the Number 1, the rest will follow in decreasing point value. Any new Krewe/Club that joins CCTP, will be placed behind the numbered trailers on a first-come-first-serve basis**. On Augsut 1st of every year, any Krewe/Club that rode the previous year but has not reregistered, will be removed from the roster and all Krewe’s/Clubs will be moved up in order to fill in the vacant numbers. We cannot guarantee a position for any Krewe that fails to register by August 1st.**
3. Crescent City number signs (provided by CCTP) must be displayed on the left, right, front, and rear of the trailer in the places indicated to you at packet pick-up. Your number should already be in proper place when you stop for pictures and to be judged. They must remain visible throughout the parade. CORRECT NUMBER PLACEMENT IS PART OF YOUR JUDGING.
4. **Any trailer that shows up to the line-up without assigned numbers in place, WILL NOT RIDE.**
5. Each truck will be given two POLICE signs. **One should be placed on each side of the inside of the trailer where the riders can reach them.** If there is a medical emergency or there is a problem with the crowd simple hold the sign over your head and the closest Police Officer on the route will come to your aide.
6. The number of riders on a truck will be determined by each individual club. Please use common sense and not over-crowd your truck.
7. DRIVERS AND CAPTAINS MUST GIVE THEIR FULL COOPERATION TO THE DIRECTIVES OF CCTP PERSONNEL/COORDINATORS WHILE IN THE LINE-UP AREA.
8. **At the line-up, all trucks must be in their designated spot between the hours of 8:00 am and 9:00 am on Mardi Gras Day as per NOPD.**
9. Every truck has a designated spot at the line-up. It is your responsibility to find your designated numbered area. If you fail to get in the line-up at your designated spot, judging will not be used for placement for the following Mardi Gras. In addition, you will be held by personnel at the line-up until the last truck passes before you can proceed to the parade route.
10. **There is NOT to be any loading of beads, etc. at the line-up, trucks MUST come pre-loaded as per NOPD. This is a huge safety hazard for the crowd, cars trying to go around you and especially for other trucks trying to go around you.**
11. **No Trucks can leave trash of any kind on the neutral ground along the line-up area**. Your trash should be bagged and stay on your truck until you reach your disembark area. If trash is left behind, CCTP will be required to get a permit, rent a dumpster, and have it dropped on the neutral ground along the line-up. These fees will be passed on to each and every Club/Krewe.
12. At the line-up if may be necessary for a CCTP official, NOPD official, or NOFD official to converse with the Captain of the truck. We will go to the first person on the trailer behind the driver. If this is NOT your Captain’s position be sure this person knows to direct us to the Captain. If this person does not direct us to the Captain we will adhere to whatever decision this person makes for your Krewe.
13. **All drivers must stay with their tractors. The truck Captain is held responsible for the driver. If the police start the parade moving and your driver is not ready to move you will be passed by. Your truck will be placed last and you will not qualify for judging.**
14. When CCTP staff state that it is time to get on your Trucks, you are to get your riders on your Trucks quickly and get your driver behind the wheel. This is an on-going issuewith some of you. You will be passed up and disqualified from judging if you are not ready to roll when the truck in front of you moves!
15. **Music is allowed on individual trucks. No music with foul language or sexual overtone is allowed. If you cannot play the music at your Church Hall then you cannot play it Mardi Gras Day.**
16. **Music at the line-up MUST be kept at low volume due to neighborhood complaints. Once you have left the established line-up you can once again enjoy your music at your selected volume.**
17. **Any complaint reported against your Truck/Krewe will be investigated.**
18. **If it is found that your truck left unbagged trash or improperly disposed of boxes, played foul music, or allowed loading at the line-up, your Captain will be informed of an INFRACTION issued by CCTP. After 3 infractions are issued your registration will no longer be accepted.**
19. **If your Krewe violates any Safety Rules or City Ordinances, CCTP will issue a WARNING. After 2 warnings are issued, your registration will no longer be accepted.**
20. **JUDGING:**
21. **It is the Captain’s responsibility to direct your driver to stop for pictures and for judging before getting in your designated line-up spot.** Judging will take place between 8:00 am and 9:30 am. We are not responsible if your driver by-passes the picture and/or judging stops. **Come to judging in complete costume with all riders up at the railing and all protective plastic removed**. Stop to get ready ahead of time if necessary. Once you are in the intersection for judging there is no time to get riders in position or in costume.
22. Any truck that arrives to the line-up with a theme/title different than the theme/title turned in for approval **will not be judged** and will be assigned the last number for placement the following Mardi Gras.
23. Correct number placement is part of your judging.
24. Fringe around the complete bottom of your trailer (City Ordinance) is part of your judging.
25. **If you arrive for judging after 9:00am, points will be deducted from your total score as follows**: if you arrive between 9:30am and 10:00 am you will have 25 points deducted from your score. If you arrive after 10:00 am you will not be judged or have pictures taken. Your arrival time will start at the time you get in line for judging and pictures. (Determined by majority vote by CCTP Captains)
26. Any trucks deemed professionally decorated will not be judged.
27. **ORDINANCES:**
28. **SAFETY**
29. **Riders are not allowed to sit or stand on trailer railings or hang from the trailer roof while at the line-up or while the trucks are in motion.**
30. **Adult riders must stand only on the floor of the trailer.**
31. **Adult riders are NOT allowed to stand on a step stool/bench designed for a child or on a bench intended for sitting .**
32. **While in motion, trailer access doors must be securely locked at all times.**
33. **While in motion, no rider should be exiting or entering the trailer.**
34. **Glass on truck, especially being held over the side.**
35. ANY safety violations (including but not limited to the above) will nullify your insurance for the guilty riders.
36. **New Orleans Police Department has the right to remove riders who do not adhere any of the above. (City Ordinance)**
37. **TRUCK/TRAILER SPECIFICATIONS:**
38. Trucks must not exceed 65 feet in overall length (from the front bumper of the tractor to the back bumper of the trailer). Trailers cannot exceed a height of 13 feet nor a total width of **10 feet (including decorations). (City Ordinance)**
39. All trucks must have sides constructed to a length of not more than 1 foot (12”) from the ground. **(City Ordinance)**
40. The bottom of the sides and back of your trailer MUST be furnished with a fringe or dressing that touches the ground. **(City Ordinance)**
41. All trucks are required to have closed sides a minimum of 42 inches high (from floor) to protect riders. This exempts adult CCTP riders from the City’s safety belt regulation. **(City Ordinance)**
42. All trucks must be decorated and riders must be in costume. Riders must stay in costume for the entire parade. **(City Ordinance)** We suggest face masks or painted faces. This is from the City Fathers to keep the integrity of the history of Mardi Gras.
43. No hay or other flammable materials may be used to decorate the truck. **(City Ordinance)**

1. Do not cover the name of the truck owner. In case of an accident, the name must be seen.
2. All trucks must have two approved fire extinguishers (10lb, ABC) **with current inspection tags**. All riders must be made aware of the location of the extinguishers. (Fire Department will check your extinguishers at the line-up Mardi Gras Day.) **(City Ordinance)**
3. Each truck must have a safety ladder. (Fire Department will check this at the line-up Mardi Gras Day.) **(City Ordinance)**
4. Each truck must have at least one comfort station (bathroom). **(City Ordinance)**
5. NO GLASS will be allowed on trucks. All clubs must use canned or plastic bottle drinks. This will prevent accidents from broken glass.
6. There is **NO SMOKING** of any kind on the Trucks, this includes vapor cigarettes, e-cigs, and joints! **(City Ordinance)**
7. Boxes should be removed from the truck prior to leaving your boarding area. All throws should be bagged when the truck is loaded. **NO BOXES OR BAGS CAN BE THROWN OVER THE SIDE OF YOUR TRUCK ANYWHERE ON THE ROUTE OR AT THE LINE-UP AREA.** City of New Orleans has warned that fines are in the future for any club that does not adhere to this.
8. **No truck will be allowed to advertise, display or throw anything of a commercial or political nature.** If you are in doubt, please call and check with us. **(City Ordinance)**
9. The City of New Orleans requires that all trucks travel with a distance of no less than 30 feet apart. Trucks in violation of the ordinance can be ticketed by the Police Department.
10. **NO children under the age of 3 years are allowed to ride.**  **(City Ordinance)**
11. **SAFETY SEATS FOR 3-5 YEAR OLDS**
12. C**hildren** **3 to 5 years of age must be in a safety seat whenever the truck is in motion.**

**(City Ordinance)**

1. The safety seat will be made of wood. It can be a home-made seat or store-bought high chair.
2. The height of the safety seat must be adjusted for each individual child. The seat height must be positioned so the top of the side railing of the truck is no lower than the child’s underarms. **(City Ordinance)**
3. The safety seat must have a lap belt complete with the strap that goes between the child’s legs. **(City Ordinance)**
4. The safety seat can be placed on top of a platform that is bolted to the floor of the truck to adjust the height of the chair.
5. The safety seat **MUST** be bolted to the floor of the truck or to the platform. **(City Ordinance)**
6. **SAFETY BELTS FOR 6-12 YEAR OLDS**
7. C**hildren between the ages of 6 and 12 years old MUST wear a safety belt whenever the truck is in motion.** **(City Ordinance)**
8. You must purchase an anchor bolt for the rope of the safety belt to attach to. The minimum diameter of the anchor eye bolt will be 3/8 (three-eighths) inch and will be threaded to use a washer and a nut. The anchor eye bolts shall be securely fastened to the framework of the truck. Top rail is recommended. **(City Ordinance)**
9. Any children 6 to 12 years of age who cannot see over the railing may use a step stool.
10. Any step-stools used must be made of wood and must be bolted to the floor of the truck. **(City Ordinance)**
11. Step stools/benches must be positioned so that the top of the side railing of the truck comes up to the child’s underarms. **(City Ordinance)**
12. **THROWS**
13. **NO CLUB WILL BE ALLOWED TO THROW CRESCENT CITY TRUCK PARADE DOUBLOONS OR CUPS UNLESS SPECIFICALLY DESIGNED BY CCTP.**
14. Throwing is not allowed at the line-up area as per the New Orleans Police Department. Your cooperation is important, as this will allow for a smoother traffic flow and help make the line-up procedure easier and safer.
15. Riders are prohibited from tossing throws and favors to the rear and front of their trucks for safety reasons. No throwing while the truck is stopped, again for safety.
16. **No truck shall throw any cups, beads, or doubloons associated in ANY way with another Krewe.**
17. **No truck shall throw any of the following:**
	1. No life threatening objects: plastic, paper or silk flowers with metal stems or spears. You may carefully reach over the railing and hand deliver flowers or spears.
	2. No large bags of beads, you must hand deliver these.
	3. No any item which will be redeemable for a discount on food or merchandise or the awarding of prizes.
	4. No throw of any kind with another Krewe’s name or logo
	5. No throw of any kind that advertises a business.
	6. No condoms, unwrapped toilet paper, or confetti
	7. No rider will spray silly string off of the truck.
	8. No type of insects, marine life, rodents
	9. No foul or religious messages
	10. No liquids of any kind
	11. No fireworks, including “poppers”
	12. No drug/hospital paraphernalia
	13. No sexually inappropriate throws of any kind.

**(City Ordinance)**

1. **ELECTRICAL**
2. **NO GENERATORS MAY BE USED, only inverters.**  **(City Ordinance)**
3. All electrical needs for the trailer will be supplied by the use of an extension cord connected to the power inverter in the cab of the truck pulling the trailer or by a portable inverter. (NO GASOLINE INVERTERS ARE ALLOWED)
4. Any truck using an extension cord to provide electrical service must meet the requirements of the International Fire Code, Chapter 6, sections 605.5, 605.6, and 605.9. **(City Ordinance)**
5. Section 605.5
6. Extension cords shall be used with portable appliances.
7. Extension cords shall not be affixed to structures, extended through walls, ceilings, or floors, or under doors or floor coverings.
8. Extension cords shall not be subject to environmental damage or physical impact.
9. Extension cords shall be plugged directly into an approved receptacle or power tap and shall serve only one appliance.
10. The ampacity of the extension cord shall not be less than the rated capacity of the portable appliance supplied by the cord.
11. Extension cords shall be maintained in good condition without splices, deterioration or damage.
12. Extension cords shall be grounded when serving grounded portable appliances. **(City Ordinance)**
13. Section 605.6
14. Open junction boxes and open-wiring splices are prohibited.
15. Approved covers shall be provided for all switch and electrical outlet boxes. **(City Ordinance)**
16. Section 605.9
17. Temporary wiring for electrical power and lighting installations is allowed for a period not to exceed 90 days.
18. Temporary wiring attached to a structure shall be attached in an approved manner. **(City Ordinance)**
19. **BREAK DOWNS**
20. In the event of mechanical failure, or for any other reason necessitating stoppage of a truck, other trucks are to move around the stopped truck. The parade will proceed along the established route by order of the New Orleans Police Department. You may rejoin the parade at the end if your problem is solved.
21. CCTP has a spare truck and driver ready to help with your break down and get you moving again.
22. **As always, call Kim, 504-495-5183 .**
23. **END OF ROUTE**
24. All throwing must stop at the designated parade end which will be announced each year.
25. Currently, we will turn left off of Canal St. at Elks Place. NOPD will turn all trucks right at Tulane Ave. You have the option of:

1. going straight up the Interstate ramp just past Claiborne

2. turning right at N. Galvez to go back toward Canal St. (this is best for those wanting to go up and over

 the Claiborne ramp toward Carrollton area)

 3. going straight to Broad St.

1. **The City of New Orleans will be videoing all parades along the parade route. Any violations will result in fines being issued. Each Krewe is responsible for their own fines.**

 **Violations include but are not limited to:**

* **Smoking on the truck**
* **Glass bottles on the truck**
* **Removing costumes**
* **Sitting or standing on truck rails/sides**
* **Throwing prohibited throws.**

**THIS REVISED EDITION DATED MAY 2023 SUPERCEDES ANY AND ALL PREVIOUSLY PUBLISHED CCTP RULES.**